

COUNTY OF WEBB
WEBB COUNTY DRAINAGE DISTRICT #1
BOARD MEETING FEBRUARY 12, 2020

MINUTES

- I. Meeting called to order by Margie Arce @ 6:22 PM
Roll call taken; Margie Arce & Sara Sanchez present representing quorum.
See sign in sheet for others present

- II. Minutes of 11/14/19 meeting reviewed
Motion to approve by S. Sanchez
2nd by M. Arce
Approved unanimously

- III. Discussion held on order calling Directors Election for three directors on May 2, 2020
M. Arce advised that only two people have shown an interest to run for election of Director.
Motion to call for election by S. Sanchez
2nd by M. Arce
Approved unanimously

Motion by S. Sanchez to appoint Edward Garza as agent regarding May 2, 2020 Directors Election
2nd by M. Arce
Approved unanimously

- IV. Status report on 2019 Maintenance Contract by Edward Garza
Contract started 1/9/20 with Four Seasons Commercial Services. Initial cleanup cycle completed at Lomas Del Sur Pond and Channel, partially complete at Merida Channels.

Mowing cycles completed at Concord Hills, Cuatro Vientos Norte Channel, Lomas Del Sur Pond and channels, and Los Presidentes Pond and concrete channel. Partial mowing cycle completed at Las Misiones Pond.

Tree maintenance cycle completed at Concord Hills Pond and channel and Los Presidentes Pond and channel.

All work is in compliance to plans and specifications.

- V. Status report on WCDD website
E. Garza advised that Gene Belmares was scheduled to attend meeting to provide status but was unable to attend. Discussion held on revising address on website to Crane address and correcting spelling of Margie Arce first name. Logo and drone pictures still pending by Liquid Studio.

VI. Status report on CPA audit

CPA to begin work on 2018 and 2019 audit reports on 2/15/20. Mr. Ambrosio Garza and Ms. Leti Martinez coordinating with CPA on financial information.

M. Arce advised of additional information requested by CPA to complete audit. Crane, M. Arce, and L. Martinez to work on assembling information and provide to M. Arce.

Deadline for audit submittal to TCEQ is May 2020. Board Meeting will be required in early May to review and approve audit report.

VII. Status report on Los Presidentes Arterial Road Project from Cuatro Vientos to Concord Hills (Phase 1) by Edward Garza

- 50% plans submitted to RMA & City on 1/17/20
- Meeting held with City and surrounding engineers on 1/28/20 to discuss master drainage plan
- Water, sewer, drainage master plan under final development
- Coordination with Environmental Engineer on floodplain / creek crossing
- Updated drainage construction cost estimate at \$672,000 with majority of cost from box culvert crossing. Increase of \$152,000 from preliminary estimate.

No action taken

VIII. Status Report on Los Presidentes Arterial Road Phase 2 by Edward Garza

- 2,520 LF of arterial road from Concord Hills Boulevard intersection to future Las Misiones Boulevard
- Road is part of Los Presidentes arterial that ultimately connects Cuatro Vientos to EG Ranch Road and SH 359 at landfill.
- Portion of road project crosses 100 year floodplain
- City approved \$1.5M toward arterial project August 2019
Preliminary cost for road is \$1.7M, drainage crossing \$300,000, Utility Allowance \$100,000
- RMA approved support to project for engineering design October 2019; this is going back to RMA Board Meeting in March 2020 to be ratified.
- Meeting with City & RMA on 11/6/19 to discuss Phase 1; discussion held on Phase 2 and possible WCDD participation in drainage crossing at floodplain
- Discussion at 11/14/19 Board Meeting held. WCDD to consider participating when RMA commits to project.

No action taken

IX. Status report on LOMR application with FEMA for Chacon Creek Tributary 2 & 2A by Fred Martinez

FEMA coordination ongoing for several months and latest review concentrating on BFEs from confluence of two primary tributaries east of Summers Pond. FEMA approval expected within 30 days.

X. New Business

1. E. Garza presented letter received from Porras-Nance Engineering to participate in WCDD regional drainage plan along Cuatro Vientos. This letter comes after meeting held at City Engineering on 1/28/20. Expecting other letters from Howland and S&B Infrastructure.
2. WCDD received letter from TRC requesting information for proposed transmission line project. E. Garza explained that project area is outside the WCDD boundary and does not impact WCDD. Crane to respond to TRC on behalf of WCDD.
3. E. Garza provided status on Los Presidentes drainage assessment where flooding occurred last May. Crane assessing contributing watershed, capacity of existing system, and coordinated with City on camera inspection of drainage system. Crane to develop proposed improvements with cost estimate to present to Board for possible infrastructure improvements.

XI. Adjournment 8:06 PM

Motion by M. Arce
2nd by S. Sanchez