

**COUNTY OF WEBB
WEBB COUNTY DRAINAGE DISTRICT #1
BOARD MEETING MARCH 18, 2021**

MINUTES

- I. Meeting called to order by Margie Arce @ 6:13 PM
Roll call taken; Margie Arce & Sara Sanchez present representing quorum.
See sign in sheet for others present
- II. Minutes of 9/10/20 meeting reviewed
Motion to approve by S. Sanchez
2nd by M. Arce
Approved unanimously
- III. Discussion and possible action to approve the 2018 & 2019 audits
Motion to Approve by S. Sanchez
2nd by M. Arce
Discussion held to request two (2) originals in binders from CPA; Mail Certified Mail to TCEQ; Additional discussion on requesting opinion from CPA on opening additional checking accounts due to FDIC limits
Approved unanimously
- IV. Status report on 2019 Maintenance Contract by Edward Garza, P.E.
Initial Contract expired 11/26/20 with Four Seasons Commercial Services. All contract items completed except for one joint sealant cycle. This will be added to year 2 contract renewal.
- V. Maintenance contract renewed with Four Seasons Commercial Services on 12/14/20; Contractor agreed to offer current contract prices.
Motion by S. Sanchez to ratify renewal of contract with Four Seasons
2nd by M. Arce
Approved unanimously
- VI. Discussion held on comparison of actual bid prices on Arterial Road Project to previous approved budget of \$600,000. Additional \$178,141.75 needed to match recommended contract amount.
Motion by S. Sanchez to Approve \$178,141.75 additional to original budget
2nd by M. Arce
Approved unanimously
- VII. Discussion held on bids received from RMA Arterial Phase 2A project. Low bid amount is \$50K less than previously approved budget. Discussion to keep \$50K in budget as surplus funds for Phase 2A construction.
No Action Taken
- VIII. Status report on LOMR application with FEMA for Chacon Creek Tributary 2 & 2A by Fred Martinez, P.E. of Crane Engineering.
Currently working with City of Laredo & FEMA to address floodplain modifications From Merida Drive project. Provided background information to FEMA on 9/1/20 & followed up with FEMA on 01/19/21. FEMA working on internal review; Crane requested follow up 3/17/21. Additional meetings with City & FEMA pending.

- IX. Status report on Lago Del Valle Dam maintenance by Edward Garza, P.E.
WCDD and Developer working together to modify dam into City compliant detention pond. Discussion held on existing recorded instrument that divides detention funding responsibility and possibly teaming with Lago Del Valle Developer on cost sharing to complete Dam conversion project. Further review of legal instrument requested to determine legal responsibilities.
No Action Taken

- X. Discussion on Regional Stormwater Management Plan for Tributary 2A
WCDD conducted a H&H study and analysis to study the elimination of master planned detention ponds and develop the City's Summers Pond into a regional detention pond. Purpose is to reduce perpetual maintenance costs to WCDD. This approach was originally supported by the City.

Portions of Regional Stormwater Management Plan have been initiated Including:

1. Finalizing BFE update with FEMA
2. Completing updated environmental studies of portions of existing creek
3. Designing of 100yr drainage crossing at Los Presidentes Arterial Project
4. Preliminary Drainage Study of 100-year channel improvements & regional detention pond needs

Recommendations were discussed and Crane directed to prepare project scope & budget.

- XI. Status Report provided on LOMAS EAP. Working with City & Landowner for 11 months to secure feedback & signatures. Crane directed to submit EAP to City, Landowner, and TCEQ by certified mail.

- XII. Discussion held on adopting goals for 2021. Proposed goals provided and discussed. Recommended to review goals & provide feedback.
No Action Taken

- XIII. New business
1. AEP submitted engineered plan to expand electrical substation and discharge stormwater into Los Presidentes detention pond. Project is under review by City and Webb County Drainage District. Final approval pending.
 2. City hosting ground breaking ceremony for Los Presidentes Arterial Road on Wednesday, 3/24/21 at 10am. All WCDD Board members are invited.

- XIV. Adjournment @ 8:11PM
Motion by S. Sanchez
2nd by M. Arce

Webb County Drainage District

Board Meeting

Date: 3/18/21

Time: 6:00 P.M.



| NAME | COMPANY | PHONE | EMAIL |
|---------------------|-------------------|----------|-------------------------------|
| Margie Ann | Board member | 206-7145 | ar-cmc5@yahoo.com |
| Sara Snyder | Board Member | 334-3073 | Sarahills2019@gmail.com |
| EDUARDO GARCIA | CRANE ENGINEERING | 712-1996 | EDDIE-CRANE@CRANE.COM |
| Alfreds Martinez | Crane Engineering | 712-1996 | alfredo-crane@bizlaredo.w.com |
| Leticia G. Martinez | Bonard Hills #104 | 726-9665 | L.martinez@laredotile.us |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |