

COUNTY OF WEBB
WEBB COUNTY DRAINAGE DISTRICT #1
BOARD MEETING SEPTEMBER 11, 2019

MINUTES

- I. Meeting called to order by Margie Arce @ 6:02 PM
Roll call taken; Margie Arce & Sara Sanchez present representing quorum.
See sign in sheet for others present
- II. Minutes of 5/28/19 meeting reviewed
Motion to approve by S. Sanchez
2nd by M. Arce
Approved unanimously
- III. Webb County Tax Assessor, Rosie Cuellar, presented 2019 certification of tax roll values including appraised value and exemptions. Total net taxable value certified at \$603,192,273. A comparison schedule comparing 2018 to 2019 and certification of collections was provided. (See attached)

Ms. Cuellar explained used of new technology for use by taxpayers to pay taxes using a QR code. Discussion held on adding a link to new WCDD website to allow taxpayers to access Tax Assessor website to pay taxes.

Motion by S. Sanchez to approve certification of taxable value as presented by Rosie Cuellar
2nd by M. Arce
Approved unanimously

Motion by S. Sanchez to approve debt collection rate at 100% as requested by Rosie Cuellar
2nd by M. Arce
Approved unanimously

Discussion held on setting the tax rate for 2019 at 0.047111 per hundred valuation for maintenance and operation.

Motion by S. Sanchez to set tax rate as proposed
2nd by M. Arce
Approved unanimously

Discussion held on budget for 2019. Budget attachment read into the record.

Motion by S. Sanchez to approve as presented
2nd by M. Arce
Approved unanimously

- IV. Discussion held on request for proposals for CPA audit services following WCDD Attorney recommendations. WCDD invited four (4) local firms to submit qualifications with one (1) firm submitting, Canales, Garza & Baum, PLLC.

This firm has completed audit services for Webb County and other entities in Laredo.

Motion by M. Arce to accept proposal from Canales, Garza & Baum

2nd by S. Sanchez

Approved unanimously

- V. Presentation by Gene Belmares of Liquid Web Studio on status of website design.

Major points include:

- 1) Website 80% complete.
- 2) Information needed including logo. WCDD currently does not have a logo. Liquid Studio will develop logo as part of their contract.
- 3) Crane to provide photos of projects to add to website.
- 4) Liquid Studio to perform drone video to add to website.
- 5) Add link to water code; coordinate with WCDD Attorney.
- 6) Add minutes of Board Meetings.
- 7) Add photos of Board Members.
- 8) Use WCDD email as main point of contact.
- 9) Add calendar to provide future meetings.
- 10) WCDD Attorney to review website before official release.

Once items addressed, website can be launched 3 days after. Crane to coordinate with Liquid Studio and WCDD Attorney on website completion.

- VI. Discussion held on reaffirming WCDD agreement with RMA & City of Laredo for the Arterial Road Project from Concord Hills Boulevard to Cuatro Vientos Road. COL City Council approved the interlocal agreement for this project at their 7/1/19 meeting. RMA approved engineering design startup at their 8/20/19 Board Meeting.

WCDD Board approved support of this project on 9/14/17 and executed resolution of support on 1/17/19 Board Meeting. RMA is requesting for WCDD to re-ratify this resolution of support to project.

Motion by M. Arce to re-ratify support of project

2nd by S. Sanchez

Approved unanimously

- VII. Crane presented change order #3 for 2018-001 Maintenance Project which provides additional clean up cycles, tree maintenance, and fence repair to address damage caused by heavy rainfall in May. (See summary attached)

Motion by M. Arce to approve

2nd by S. Sanchez

Approved unanimously

VIII. Crane provided status report on LOMR flood map revision update for Chacon Creek Tributary 2 & 2A from Independence Hills to Lago Del Valle and from Gault to Los Presidentes and Cuatro Vientos. Overall, FEMA review is 95% complete. Crane addressed FEMA new 500 year analysis and floodway analysis requirement and is currently coordinating with FEMA on final approval

IX. Crane provided status report on Lago Dam maintenance to address TCEQ inspection from 2016. All Phase 1 work has been completed. Seepage analysis is recommending removal of all vegetation on embankments which will result in substantial amount of tree removal. FEMA guidelines indicate that dam embankments should be free of trees.

Discussion held on plan to convert Dam into regional detention pond and lowering Dam height to revise classification of Dam with TCEQ while complying with City Land Development Code for detention. Crane directed to reach out to TCEQ to discuss this plan and report back to Board.

X. Discussion held on authorizing bid letting of maintenance contract for 2019. Crane provided listing of pond and channel locations for project.

Motion by M. Arce to bid let project

2nd by S. Sanchez

Approved unanimously

Additional discussion held on current maintenance contract and need for cleanup cycle at Concord Hills concrete channel. Crane directed to request additional clean up cycle with AZAR Services to complete work with current contract.

XI. Discussion on recent flooding event at Los Presidentes neighborhood during May rain event.

Motion by M. Arce to authorize Crane to perform assessment as per proposal dated 9/9/19

2nd by S. Sanchez

Approved unanimously

XII. Discussion held on authorizing Crane to prepare EAP for Lomas Del Sur Pond as requested by TCEQ and authorized by WCDD Board at 1/17/19 meeting.

Motion by M. Arce to authorize Crane to prepare EAP as per proposal dated 7/30/19

2nd by S. Sanchez

Approved unanimously

XIII. New Business

1) E. Garza was approached by Josh Belmares to serve as a WCDD Board Member. Mr. Belmares resides in Southern Development Unit 2 which falls within WCDD boundary. Discussion held on asking WCDD Attorney to draft a checklist that

identifies the criteria for a person to be considered to serve as a Board Member. Crane to coordinate with Attorney to develop checklist.

- 2) E. Garza received call from Meme Escamilla, P.E. of S&B Infrastructure who represents the Las Colinas development south of Los Presidentes and Lago Del Valle. Mr. Escamilla discussed the WCDD position on regional detention for this area as he is currently updating the master plan for this development.

E. Garza explained that the WCDD is in favor of regional detention and completed a study several years ago to evaluate regional detention for Gault, Los Presidentes, Cuatro Vientos using COL Summers Pond as the regional detention site.

Mr. Escamilla supports this concept and will develop his master plan without detention to promote regional detention idea.

XIV. Adjournment 8:14 PM